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New Mexico Governor

**John L. Salazar**  
Cabinet Secretary Designate & State CIO

## **State of New Mexico Information Technology Rate Committee**

### **Virtual Meeting**

**Meeting Date: Wednesday, July 15,  
2020 Meeting Time: 2:00-4:00 PM**

**Committee Members present:** Debbie Romero, NM DFA Acting Secretary and Chairwoman, John L. Salazar, NM DoIT Secretary, Debra Garcia y Griego, NM DCA Secretary, Pamela Coleman, NM SPO Director, Sarah Propst, NM ENMRD, Secretary Kenneth Ortiz, NM GSD, Secretary Michael Sandoval, NM DOT Secretary.

**Call to Order:** 2:03 p.m.

Cabinet Secretary Salazar presented an overview of Rate Committee; Laws of 2007, Duties and Committee Membership; Cabinet Secretary of Department of Finance & Administration, Chairperson, Cabinet Secretary of Department of Information Technology, Co-Chair, remaining representation is comprised of various Executive Agencies whom utilize DoIT Services. Rates set in accordance with Federal Circular and Code of Federal Regulations (CFR). Laws of 2007, Chapter 290, Section 2 ensure rates are established to reduce and eliminate unnecessary duplication, reduce cost, allow DoIT to function as a single Executive brand department and to provide oversight of technology-based projects and procurements.

### **Question/Discussion:**

Secretary Ortiz asked if the Oso Grande Facility is part of enterprise services (in relation to Disaster Recovery). Secretary Salazar indicated Oso Grande Facility is part of Hosting. Each agency, however, is responsible for saving and backing up its own data.

Director Coleman asked if the application administration and maintenance will be fee-based.

Secretary Salazar said it will be fee based and dependent upon the number of hours worked on each project.

Chairwoman Romero asked how many employees in DoIT Desktop Support and what agencies they support. Secretary Salazar noted there are three and DoIT services all small agencies without an IT department, approximately 5-10 agencies

Secretary Propst asked if each agency has a choice in their radio selection. Secretary Salazar deferred to Michael Rohrbacher; he indicated that DoIT is working to improve the radio network statewide and the Statewide Digital Trunking Radio System (P25) project will benefit ENMRD.

Secretary Ortiz asked about the “closets” in various state buildings which include servers, switches, etc., and whether DoIT has a plan to consolidate servers within the Simms Building. Secretary Salazar said there is control over the Executive Agency and DoIT can enforce utilization of their facilities, however, DoIT cannot control elected officials and their preference. Goal is to have all agencies consolidated under one Enterprise.

Secretary Salazar proceeded with the presentation regarding DoIT Enterprise Services; items discussed were Network, Security, Enterprise Email, Voice, Hosting, Public Safety Communications, SHARE, Managed Desktop Support, Enterprise Help Desk and Application Administration and Maintenance and the Rate Development.

Secretary Propst brought up a concern regarding separation of employees from an agency and the lag for charges. Andrea Martinez noted that this issue should be resolved with the new Bill of IT billing system, which will provide granularity and transparency within the invoice.

Chairwoman Romero suggested notifying all agencies of the new billing system through their ASD, IT and HR divisions for all communications and trainings. Andrea Martinez, indicated she will work with DoIT's PIO to disseminate information and coordinate efforts for keeping agencies updated.

### **Presentation of FY 22 Department of IT Rates**

Secretary Salazar presented the FY22 Rate Change Summary and Proposed FY 22 Rates for each agency and by category (See Attachments)

Discussion: Chairwoman Romero requested a status on the Capital Outlay appropriation received two years ago. Andrea Martinez and Sharla Hernandez, indicated the voice project to replace the 25-year-old Fujitsu phones are at mid-point and site surveys are being completed; project is in progress.

## Approval of FY 22 Department of IT Rates

**Motion to approve and adopt the FY 22 Rates as proposed by the Department of Information Technology: Director Coleman**

**Second: Secretary Propst**

### Roll Call Vote:

Secretary (Acting)Debbie Romero - yes

Secretary John L. Salazar - yes

Sec. Debbie Garcia y Griego - yes

Director Pamela Coleman - yes

Secretary Kenneth Ortiz - yes

Secretary Michael Sandoval - yes

Secretary Sarah Propst - yes

**Discussion: No**

**Approval: Yes**

### Questions, concerns or new business

Secretary Garcia y Griego suggested receiving additional background project information in the future would be helpful to frame the conversation during the meeting. Recommendation made to send Monthly Reports to committee members.

Motion to adjourn the meeting: Director Coleman

Second – none

**Adjournment: 3:40 p.m.**

\*Audio/Video available for details on DoIT Rates