NEW MEXICO CONSOLIDATED OFFENDER QUERY

Project Background

Problem

- The New Mexico Department of Public Safety (NMDPS) Law Enforcement Records Bureau (LERB) current Consolidated Offender Query (COQ) in use today is over 8 years old and at end of life.

- LERB and four other agencies utilize the existing COQ. The four agencies are Administrative Office of the Courts, Administrative Office of the District Attorney, the Department of Corrections, and the Children, Youth and Family Division.

- Courts utilized the existing information from the COQ for bond determination. There is a concern that all information is not provided utilizing the existing system.

- NMDPS has exhausted all attempts to upgrade the system. The existing server and operating system are both unable to be upgraded.

Solution

- DPS came to the conclusion that identifying an enhancement to the system was in the best interest of DPS, participating agencies, and the State. In addition this
Executive Stakeholders

Department of Public Safety
- Cabinet Secretary, Scott Weaver
- Deputy Cabinet Secretary, Amy Orlando

Administrative Office of the Courts
- Director, Arthur Pepin

Administrative Office of the District Attorney
- Director, Henry Valdez

Children, Youth and Family Division
- Cabinet Secretary, Monique Jacobson

Department of Corrections
- Cabinet Secretary, Gregg Marcantel
NMDPS shall:

- Utilize the $150,000 through the 2016 House Bill 2 to enhance the consolidated offender query for the criminal history clearinghouse.
- Identify a noteworthy solution for query and reporting through a process improvement approach.
- Align the enhancement with the needs of the five (5) state agencies.

**COQ** shall allow the authorized agencies to obtain accurate and real-time query offender information.

Deadline for the identified enhancement release: December 2016
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FUTURE CONSOLIDATED OFFENDER QUERY

Administrative Office of the Courts (AOC)

Consolidated Offender Query (COQ)

Children Youth and Families Division (CYFD)

Department of Corrections (DOC)

Administrative Office of the District Attorney (AODA)

NM Department of Public Safety (NMDPS)
Project Accomplishments

- Project governance established with the participating agencies
- Project kick-off completed
- Requirements gathered
- Budget request made for enhancement implementation. Legislature awards $150K
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Work to be Completed

July 2016: Initiation and Planning
- Request C2 funds release through PCC
- Engage with IV&V vendors
- Assess Requirements

Aug-Sept 2016: Implementation
- Select IV&V vendor
- Vendor selection approval and contracting
- Design and test plan for enhancement creation/approval

Oct-Nov 2016: Execution
- Enhancement release created, tested and prepare for go live.

Dec 2016: Close Project
- Approval from all stakeholders on the COQ enhancement, shift to Operations
Project Risks/Issues

Risk: Poor engagement of stakeholder agencies results in active and passive resistance.
   **Mitigation:** Visible project management through ongoing communication and stakeholder engagement.

Risk: Incomplete technical analysis of vendor proposals and implementation *(if determined)* resulting in wrong vendor selected and/or insufficient final product.
   **Mitigation:** Vendor Evaluation Committee includes technical leads from the participating agencies. Assessing proposals based on Vendor Evaluation Document.

Issue: IV&V may be hard to acquire due budget cap.
   **Mitigation:** Negotiate with all IV&V vendors on State Price Agreement.
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Project Outcomes

- Detailed documentation of business processes created. Will help agencies understand and improve processes.

- Inter-agency coalitions established, resulting in improved communication and working relationships among agencies.

- Participating agencies will have access to an individual’s criminal history in real-time that will allow them to make sound law enforcement decisions.
## Project Funding

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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Contract IV&amp;V</td>
<td>$22,000</td>
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<tr>
<td>Implement COQ Enhancements</td>
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<td><strong>Total</strong></td>
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