New Mexico Department of
PUBLIC SAFETY

RECORDS MANAGEMENT SYSTEM (RMS) PROJECT
EXECUTIVE STAKEHOLDERS

• Executive Sponsor - Secretary Scott Weaver

• Business Owners
  • Pete N Kassetas, Chief DPS
  • Mel Lee, CIO DPS
Records Management System (RMS) Project Initiation

- The purpose of this request is to increase the funding certification for the Planning phase for DPS RMS project.
- DPS is requesting certification of an additional $632,293 of allocated funds to the project.
One of the primary missions of DPS is to support LEAs throughout the State of New Mexico with their mission in protecting citizens. DPS fulfills this through a variety of means, including access to federal and state criminal justice data and systems, direct technical support.
The DPS has a legacy, paper-based Records Management System. To understand and prepare for the dramatic organizational changes an Electronic RMS will bring to the agency and to ensure the new system complies with all relevant national standards and industry best practices, the DPS began this project with business process analysis (BPA). $250,000 were certified to complete a comprehensive BPA. This process was interrupted by prioritization of the Computer Aided Dispatch (CAD) project and the RMS project was put on hiatus. Of the initial funding, $202,708 remains.
RMS

Certification Change Request

• From the appropriation created by Laws of 2015, Chapter 101, Section (23) funding originally approved for CAD and RMS, $92,915 remains that has been approved by the State to move from the CAD project to the RMS project.
• From the appropriation created by Laws of 2018, Chapter 73, Section 7 (32) funding approved for RMS, we are requesting $539,337 be certified for the RMS project.
• The total certification for planning this request is $632,293. In addition to the $250,000 already certified, this will be a total of $882,293 funds certified through the Planning phase.
RMS

Planning Funding

• Requirements Gathering
• RFP Development
• Vendor Selection
• Organizational Change Management
• Independent Verification and Validation (IV&V)
• Project Management
<table>
<thead>
<tr>
<th>Major Planning Project Deliverable</th>
<th>Budget</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>RMS Business Process Analysis</td>
<td>$ 47,293</td>
<td>6/16</td>
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<tr>
<td>Requirements Gathering</td>
<td>$ 120,000</td>
<td>7/18</td>
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<td>RFP Development</td>
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<td>RFP Release</td>
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<td>10/18</td>
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<td>RFP Evaluation and Vendor Selection</td>
<td>$ 140,000</td>
<td>2/19</td>
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<td>Contract Negotiation</td>
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<td>6/19</td>
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<td>Organizational Change Management</td>
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<td>IV&amp;V</td>
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<td>Project Management</td>
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<td><strong>Total</strong></td>
<td><strong>$ 882,293</strong></td>
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RMS

- Project Timeline

Vendor Selected
3/1/2019
Effect on DoIT Infrastructure

THANK YOU FOR YOUR CONSIDERATION OF THIS RMS REQUEST

Questions?